



Power Series  
Expanding Understanding

## GUEST SPEAKER CONTRACT

NAME OF SPEAKER: \_\_\_\_\_

AGENT/AGENCY (if any): \_\_\_\_\_

EMAIL: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

This Agreement is entered into between the Perception Business Skills (“the Organizer”), and the Speaker named above (“the Speaker”) in connection with the event named below (“the Event”)

**The Speaker shall perform the services described below:**

Speaker Topic/Speech  
Title: \_\_\_\_\_

Event Name: \_\_\_\_\_

Event Date: \_\_\_\_\_

Location: \_\_\_\_\_

**1. COMPENSATION:** The Organizer will pay no fee or other expenses to the Speaker or Agent.

**2. INDEMNIFICATION AND HOLD HARMLESS AGREEMENT.**

Speaker shall defend, indemnify, and hold harmless the Organizer, from and against any and all loss, expense, damage, claim, demand, judgment, fine, charge, lien, liability, action, cause of action or proceedings of any kind whatsoever (whether arising on account of damage to or loss of property, or personal injury, emotional distress, or death) arising directly or indirectly in connection with the performance or activities of the Speaker hereunder, whether the same arises before or after completion of or expiration of this Agreement,

except for damage, loss, or injury resulting from the Organizer's sole negligence or willful misconduct.

**3. TERMINATION.** This contract may be terminated at no cost to either party upon 60 days advance written notice.

**4. FORCE MAJEURE.** If an Act of God, nature, war, riots, epidemics, strikes, an act (or order) of public authority, on-sight mechanical difficulties (e.g., a power failure) should render the performance contemplated by the Contract impossible, the parties shall not be liable to one another for direct or consequential damages they sustain. In such an event, the parties shall attempt to reschedule the performance for another mutually convenient date and time. If rescheduling is not possible, then the Contract shall become null and void upon either party's written notification to the other at its last known address. In such an event, neither party shall have any other or further obligation to the other arising out of the Contract.

#### **5. RIGHTS OF THE SPEAKER:**

- a. The speaker has the right to receive a professionally filmed and edited video of his/her keynote presentation to sell or give away as he/she chooses. This video can also be clipped to use on youtube.com, other websites or agent's sites to promote themselves.
- b. The speaker will receive 5 free seats to the event if they market the event to their database and get 10 paid delegates to attend.
- c. The Speaker will also get a permanent page on the Power Series website with a video clip of their performance together with links to their own site, products etc.
- d. The Speaker will have the right to have their brochure or advertising material placed in the Business Goodie Bag that each delegate receives
- e. The Speaker will be part of the PR campaign in advance of the event with newspaper articles and radio interviews where possible.

#### **6. REQUIREMENTS FROM THE SPEAKER**

Eight weeks in advance of the event the Speaker is required to provide the following:

- a. High definition photograph for publicity
- b. Video clip of their performance for publicity
- c. Summary of their presentation
- d. A complete bio for their webpage on the Power Series website.
- e. At least one, unique article (min 500 words) about their presentation for publicity.
- f. The Speaker is required to market the event to their own database and is expected to find 10 paying delegates to attend the event.
- g. The Speaker is required to contribute to the Business Goodie Bag with at least a brochure or “one page” advertising themselves to the delegates. The speaker may also add to the Business Goodie Bag other suitable marketing items including books, DVDs, CDs pens etc. These items must be small enough to go in the document bag provided free to each delegate. Any items for the Business Goodie Bag must arrive at the venue at least 24 hours before the event.

## **7. RIGHTS OF THE ORGANIZER.**

- a. The Organizer has complete control of the dates, times and program for all the events
- b. The Organizer will film the event and have the right to sell the completed DVD or any of the clips from the DVD in any form the organizer chooses.
- c. The Organizer can cancel the event if there is not enough people booked onto the event to make it worthwhile for the speakers to present their keynote.

**8. RIGHT TO NAME AND PHOTOGRAPH:** The Speaker hereby grants to Organizer the right to use the Speaker’s name, photograph, and likeness in, and in connection with, all forms of: advertising, information programs, promotional material and any and all other materials, including audio and/or video recordings, to promote The Power Series.

**The signatories below accept the terms and conditions above**

## **Perception Business Skills for the The Power Series**

Sign: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

## **The Speaker**

Sign: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

**The Power Series is organized by Perception Business Skills**

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